

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Professional Applicant Test Battery (PATB)

FROM:

DD/PPPM/R&P
806 Ames Building

EXTENSION

NO.

DATE

4 May 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

EA/PPPM

6 MAY 1981

R

2.

DD/PPPM

6 MAY 1981

3.

4.

D/PPPM

8 MAY 1981

J

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Agency Components
like PATB--worth
the time delay
ic

Rosann,
Send me a
copy of this after
11 May.

4 May 1981

MEMORANDUM FOR: Director of Personnel
Policy, Planning, and Management

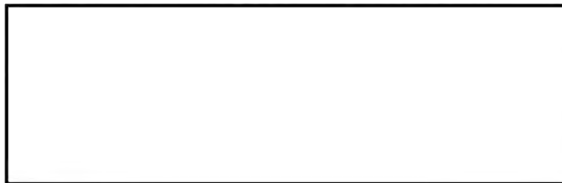
STAT FROM :
Deputy Director of Personnel
Policy, Planning, and Management
for Recruitment and Placement

SUBJECT : Professional Applicant Test Battery (PATB)

REFERENCE : DDA 81-0707/6

1. We note in paragraph 3 of reference that the DDA has requested the Office of Medical Services to conduct a component survey to determine if their requirements for the PATB continue. Prior to receipt of reference, we had already reviewed the component recruitment guidelines to determine which ones require the test in the selection process. We learned that of the 114 active guidelines, 57 positions require the test, 51 do not and 6 are question-marks or part-time. The attached list provides a breakdown by component and occupation.

2. Our experience indicates that it takes the components three to four weeks to obtain the PATB results from Psychological Services Staff. Once the test results are received, the components have an additional two weeks to make a hiring decision. It is our perception that even though the entire process extends the applicant waiting time approximately five to six weeks, senior management considers the PATB to be a valuable tool in applicant selection and worth the additional processing time.



Attachment

STAT